



Absolute Process Instruments, Inc., 1220 American Way, Libertyville IL 60048
www.api-usa.com

Email to: sales@api-usa.com or Fax to: 800-949-7502

CREDIT APPLICATION

Legal Co. Name _____ Subsidiary or Division of _____

Billing Address _____ City _____ St _____ Zip _____

Central Billing? Yes No Phone _____ Fax _____

Shipping Address _____ City _____ St _____ Zip _____

Attach list of other ship-to's _____ Phone _____ Fax _____

Business Type: _____ Years in business: _____ Website _____

Business is a: Corporation LLC Partnership Proprietorship If individual or proprietorship, Social Security#: _____

State of Incorporation: _____ Federal Tax I.D. #: _____

Purchases Taxable?

- Yes, skip to Company Management section.
- No, products are for resale: Resale Cert. # _____ State _____ Expires _____ include copy of resale certificate(s).
Also complete Illinois Department of Revenue form CRT-61 [Click to download CRT-61 from api-usa.com/pdf/API-IL-CRT-61.pdf](http://www.api-usa.com/pdf/API-IL-CRT-61.pdf)
- No, tax exempt organization: include copy of tax exempt certificate(s). Attach list if multiple registration numbers and/or states

Company Management

Owner or President _____ Phone _____ Ext. _____

Controller _____ Phone _____ Ext. _____

Accounts Payable Supervisor _____ Phone _____ Ext. _____

P.O. # Required for Payment: Yes No Accounting Dept. Email: _____

Credit References (must include fax & email)

Supplier #1 _____ Contact Name _____

Phone _____ Fax _____ Email _____

Supplier #2 _____ Contact Name _____

Phone _____ Fax _____ Email _____

Supplier #3 _____ Contact Name _____

Phone _____ Fax _____ Email _____

Terms	Full amount due and payable in full within 30 days from date of invoice (Net 30) unless otherwise agreed upon in writing.
Returns	Approval is required before returning goods for any reason. Procedures are summarized on the API price list.
Restocking	A restocking charge will be applied to all goods returned within six months of invoice date. No returns will be accepted after six months from invoice date.
Title	Title to any and all goods or materials hereafter purchased shall remain with API until the full invoice amount has been paid.
Late Payment	Past due accounts are subject to late payment service charges of 1.5% per month.
Past Due Accounts	Past due accounts may be placed on credit hold. Further orders may be held until past due balances are paid.
C.O.D.	Chronic past due and late paying accounts may be changed at API's discretion to C.O.D.
Bad Checks	A service charge of \$50.00 will be applied to each returned check.
Collection Costs	API will be entitled to recover its costs and expenses, including attorney's fees, of collecting or enforcing any payment or other obligation.
Failure to Pay or Insolvency	Failure of Customer to pay for goods, services or any parts thereof, or in the event that proceedings in bankruptcy, receivership or insolvency are instituted by or against Customer or his property, all unpaid balances become immediately due and payable. API shall have the right to enter the premises where any of API's materials are located at any time and without notice. Customer hereby expressly waives any right to action which may accrue by reason of the entry for taking possession of or selling of said materials.
State Laws	This purchase agreement shall be governed by the laws of the State of Illinois.
Receipt of Copy	Customer hereby acknowledges the receipt of a copy of this agreement at the time of its execution.
Agreement(s)	All quotations and sales by API or its subsidiaries are subject to the terms and conditions of this agreement and those on API's price list. Additional terms and conditions apply to authorized API distributors or representatives. No waivers or modifications shall be valid unless the same are in writing and executed by the parties hereto.
Successors	This contract shall apply and accrue to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the respective parties.
Release of Information	The undersigned hereby authorizes the release to API of any and all financial information deemed necessary by API to formulate its credit decision. API may disclose information to credit references, API authorized representatives and distributors in order to complete transactions and maintain accounts and records.

The undersigned certifies that the information provided above and on any financial statement submitted to Absolute Process Instruments, Inc. (API) is complete and accurate.

Faxed application is to be signed by an authorized representative of the company. Print and sign a copy of this agreement for your records.

Print Name _____ Signature _____ Title _____ Date _____